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JUDAICA LIBRARIESHIPS

GUIDELINES FOR CONTRIBUTORS

Scope and Policy

Judaica Librarianship is devoted to the organization and management of Judaica and Hebrewica collections of all types. The editors welcome articles on all aspects of the Jewish library and book worlds. The journal is not designed to duplicate existing Jewish bibliographic and book reviewing media; however, only reviews of professional and reference works are considered for publication. (See the Guidelines for Reviewers, below.)

Articles published elsewhere are not ordinarily considered for publication. Exceptions include extensively revised and updated versions of papers included in the AJL Convention Proceedings. Authors are requested to include a cover note to the editors describing any prior versions that might be considered duplicate publications. The cover note should also include the author’s e-mail address and daytime and evening phone numbers.

All submissions are refereed by three experts and are edited or abridged in accordance with the decisions of the editorial board. Manuscripts must be in English.

Format and Submission of the Manuscript

Articles and reviews must be submitted to the editor electronically, via e-mail attachment or on disk, either as a Microsoft Word document (.doc) or in Rich Text Format (.rtf). Manuscripts should be double-spaced (including tables and references), in 12-point type, with margins of at least one inch (2.5 cm) on all four sides to allow for editing. Manuscript pages should be numbered consecutively.

Authors are advised to keep a copy of the original manuscript and all accompanying illustrative matter, as well as a copy of the edited manuscript until the issue is published.

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Here are some brief instructions on the use of the system:

When a statement in a text requires documentation, place the author’s name, the date of publication, and, if necessary, the page reference in parentheses before the period that ends the sentence, e.g. (Schacht, 1982, p. 21).

If the author's name is part of the sentence, the date (and page) may be placed right next to it, e.g.:

This suggests the next steps (another paragraph or a conclusion).

If the work to be cited is a lengthy corporate author, the parenthetical reference may be an abbreviation, e.g.:

(AJL, 1981)

In the list of references at the end of the paper, the abbreviated form should be bracketed, and the full name of the organization spelled out after it, e.g.:


If you are citing two works by one author that were published in the same year, add a and b to the dates in parenthetical references, e.g., (Levy, 1984a; Levy, 1984b).

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